



Lincolnshire-Prairie View
School District 103

Verification of Residency and Enrollment
2016-2017 School Year

Child's Name: _____ Date of Birth: ____/____/____ Grade in 2016-17 _____

Child's Name: _____ Date of Birth: ____/____/____ Grade in 2016-17 _____

Child's Name: _____ Date of Birth: ____/____/____ Grade in 2016-17 _____

I, _____, live at _____,
Name of Adult Address

_____, which is located within the boundaries of Lincolnshire-Prairie View School District 103.
City

Do you: Own your own home _____ Rent _____ Other: _____

You must provide documentation showing you **live at** the address listed above. You should remove account numbers.

**All documents must be current and show your name and address.
One set of documents per family.**

SECTION 1: ONE of the Following:

- Real Estate Tax Bill
- Monthly Mortgage Statement
- Closing Document
- Bill of Sale
- Warranty Deed
- Current and Valid Lease Agreement (including Landlord's name and phone number)

SECTION 2: TWO of the Following:

- Current Drivers License
- Vehicle Registration
- Most recent (within 60 days) gas, electric, water, or cable bill (no cell phone bills accepted)
- Current homeowners/renters insurance policy
- Receipt for moving van

IMPORTANT: The School District reserves the right to evaluate the evidence presented, and merely presenting the items listed in the procedure does not guarantee enrollment.

WARNING: If a student is determined to be a nonresident of the District, the persons enrolling the student are liable for non-resident tuition from the date the student began attending a District 103 school as a non-resident.

A person who knowingly enrolls or attempts to enroll in the School District on a tuition-free basis a student known by that person to be a non-resident of the District is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20. 12b(e)).

For Office Use: Verified: _____

A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that District without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20. 12B(f)).

MILITARY PERSONNEL:

Military Personnel Enrolling a Student for the First Time in the District

Must provide one of the following within 60 days after the date of student's initial enrollment:

- Postmarked mail addressed to military personnel
- Lease agreement for occupancy
- Proof of ownership of residence

Military Personnel Wanting to Keep Child/Ward Enrolled in the District Despite Having Changed Residence due to a Military Service Obligation

Upon submitting a written request, the student's residence will be deemed to be unchanged for the duration of the custodian's military service obligation. The District, however, is not responsible for the student's transportation to or from school.

Military Personnel Placing Non-resident Child/Ward with *Non-Custodial Parent* while on Active Duty

A student will not be charged tuition while he or she is placed with a *non-custodial parent* (a person who has temporary custody of a child of active duty personnel and who is responsible for making decisions for the child). Must provide any "special power of attorney" created by student's parent/guardian for the District to follow. A special power of attorney authorizes: (1) the student to enroll in a district of the non-custodial parent, and (2) the non-custodial parent to make decisions for the student. Any special power of attorney will be filed in the student's temporary record.